

MANDATORY DISCLOSURE

Mandatory Disclosure by Institutions running AICTE approved Engineering/Technology/Pharmacy/Management programs to be included in their respective Information Brochure, displayed on their website and to be submitted to AICTE every year latest by 30th April together with its URL

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I. NAME OF THE INSTITUTION

Name	Rajgad Institute of Management Research and Development	
Address	S. No. 32/2/12 to 16	
	Opp Dhankawadi post office, Dhankawadi	
District	Pune	
Pin Code	411043	
State	Maharashtra	
STD Code	020	Phone No: 24362334
Fax No.	020-24362334 / 24370164	E-Mail: director@rimrd.org
Web site	www.rimrd.org	

II. NAME & ADDRESS OF THE DIRECTOR

Name : Dr. D. B. Bharati.

Designation : Director

Address : **Rajgad Institute of Management Research and Development**

S. No. 32/2/12 to 16, Opp Dhankawadi post office, Dhankawadi
Pune 411013

Phone : (020) 24362334 , Fax: (020) 24362334

Email : director@rimrd.org

III. NAME OF THE AFFILIATING UNIVERSITY

Name	University of Pune		
Address	Ganeshkhind Road, Pune		
Pin Code	411007	Period of Affiliation	2016-17, 2017-18
STD Code	020	Phone No.	25696061
Fax No.	020 – 25693899	E-Mail/ Web site	Regis@unipune.ernet.in.

IV. Governance

Members of the Board and their brief background

Sr. No.	Name and Address	Designation	Age	Occupation	Nationality
1	Hon. Anantrao Narayan Thopte Shivprerana, Mahad-Pandharpur Road, Bhor, Dist – Pune	Founder President	85	Farming & Social Work	Indian
2	Dr. Sau. Bhagyashri Sandip Patil, “Shreedip” Hosp. Choupati, Bhor Tal – Bhor, Dist – Pune – 412206	Secretary	45	Service	Indian
4	Shri. Tukaram Parvati Choudhari Rohindeshwar Co-op Society Sector, 19 Plot No 6, Block No.8, Nerul, New Mumbai.	Member	74	Farming & Service	Indian
5	Shri. Sangram Anantrao Thopte Shivprerana, Mahad-Pandharpur Road, Bhor, Dist- Pune	Member	38	Farming & Social work	Indian
6	Mrs. Shobhatai Haribhau Jadhav, A/P Velhe, Dist – Pune	Member	67	House Wife	Indian

7	Shri. Dinkar Murhaji Vawhal, At Shrirampur, Po. Shivapur, Tal – Haveli,	Member	85	Farming	Indian
8	Shri. Pandarinath Laxman Bhilare, At Hotnosho, Po Khanapur, Tal- Bhor, Dist – Pune	Member	71	Farming	Indian
9	Shri. Dnyanoba Bhikoba Ghorpade, At Navi Ali, Tal- Bhor, Dist – Pune	Member	75	Business	Indian
10	Shri. Govindrao Laxman Thopte, A/p Khanapur, Tal -Bhor, Dist – Pune	Member	75	Service	Indian
11	Dr. Sandip N. Patil “Shreedip” Hosp. Choupati, Bhor Tal – Bhor, Dist – Pune – 412206	Member	47	Medical Practitioner	Indian

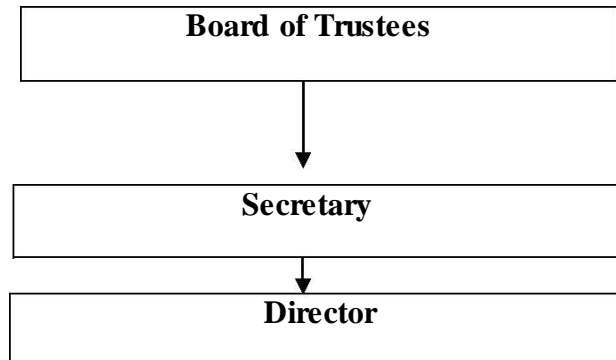
Members of Academic Advisory Body

Sr. No.	Name	Representative
01	Hon. Shri Anantrao Narayan Thopte	Chairman(Rajgad Dnyanpeeth)
02	Dr. Mrs Bhagyashree Sandip Patil	Secretary , Rajgad Dnyanpeeth
03	Dr. Prasankumar Deshmukh	Management Nominee
04	Dr. Mrs. Smita Kale	Management Nominee
05	Mr. Rajkumar V. Shete	Management Nominee
06	Dr. Devidas B. Bharati	Director, Member Secretary
07	Dr. E. B. Khedkar	Management Nominee

□ **Frequency of the Board Meetings and Academic Advisory Body**

: Two meetings per year.

Organizational chart



DIRECTOR	
Academic Affairs	Course Coordinator
Admissions Planning	Faculties
Accounts	Support Services – Security, Canteen, Maintenance, Storage
Faculty Evaluation	
Laboratory	
Library	
Continuing Education	
Local Managing Committee – Students’ Welfare Activities	
Performance Analysis of Institute	

□ **Nature and Extent of involvement of faculty and students in academic Affairs/improvements**

Every faculty member prepares teaching plan for the course subjects allotted to them. The teacher recommends about the sanction of term of students on the basis of attendance and performance. For every group of 15 students, one faculty works as campus guardian and same faculty informs the parents regarding performance. The campus guardian does counseling to the students regarding placement, performance, confidence in academic activities, personality development etc. The faculty member conducts soft skill improvement programs regularly to enhance competitive skills of the students. The teaching methodology in the classroom involves case study and group discussion covering the latest industry updates.

□ **Mechanism/Norms & Procedure for democratic/good Governance**

GRIEVANCE REDRESSAL CELL

In RIMRD we want to strengthen further the already existing communication network to foster the collegiality of the stakeholders. Being human nature what it is, there is always loose talk, grapevine and rumors giving rise to speculation leading to poor morale.

The open door-policy and the open house have served us well. Nevertheless we want to streamline the grievance redressal mechanism in RIMRD. We want a simple, easily understood, speedy and just procedure to attend to individual or group grievances.

The overall objective of this mechanism is to ensure transparency in all our dealings.

GRIEVANCE REDRESSAL CELL		
01	Mr. N. B. Hole	Representative of the Trust
02	Dr. D. B. Bharati	Director
03	Prof. Rohan Dahivale	Representative of Teaching Staff
04	Mr. Manoj Khamkar	Representative of Non-Teaching Staff
05	Mr. Pratik Kumakar	Student Representative

Grievance Redressal for Teaching/Non-teaching Staff

The respective staff-councils shall be the appropriate forum for airing grievances and seeking redressal. Sub-committees shall, if necessary, be constituted to look into the matter for the just

resolution of the grievances. In the event of a sub- committee looking into the matter, the decision shall be arrived at by consensus and communicated in 14 days time. In case the aggrieved staff is unhappy with the decision, the concerned person shall make a representation to the Director . The Director shall give his decision in seven days’ time. If the person still remains unhappy he/she can make an appeal to the Management and decision shall be final and binding.

A working group of three members including one student member of the grievances committee shall regularly monitor the activities. The group shall sort out grievances from suggestions, recommendations and new proposals. Grievances alone shall be referred to the competent person/body. Other things shall be set apart for the general body, management committees/governing body, for action.

Student Feedback on Institutional Governance/faculty performance

: Confidential mapping of faculty by students.

V. PROGRAM

Name of the Program approved by the AICTE

Sr. No.	Course	Intake
01	MBA	120

Name of the Programs accredited by the AICTE

Sr. No.	Course	Intake
01	Nil	Nil

For MBA Program the following details are to be given

Name	No. of Seats	Duration	Cut off marks	Fee	Placement Facilities	Placement with salary last
MBA	120	2 years	61	Rs. 80,500/-	Available	2.4 Lac and above P.A.

VI. FACULTY

List of faculty members

Sr. No.	Name	Designation
1.	Dr. Devidas Bharati	Director
2.	Prof. Nandkumar Badave	Associate Professor
3.	Prof. Dhananjay Mohite	Associate Professor
4	Prof. Mehta	Associate Professor
5	Prof. Amol Phadtare	Assistant Professor
6	Prof. Rohan Dahivale	Assistant Professor
7	Prof. Roshna Jaid	Assistant Professor
8	Prof. Shekhar Chavan	Assistant Professor
9	Prof. Parmeshwar Shinde	Assistant Professor
10	Prof. Hemlata Sonawane	Assistant Professor
11	Prof. Uma Bendre	Assistant Professor
12	Prof. Rawal	Assistant Professor
13	Prof. Sushma Kamthe	Assistant Professor
14	Prof. Shweta Naik	Assistant Professor
15	Prof. Sangmeshwar Baluragi	Assistant Professor
16	Mrs. Komal Ambawale	Librarian

❖ **Number of faculty employed and left during the last three years**

Sr. No.	Year	Faculty employed	Faculty Left
03	2014-15,15-16,16-17	21	6

VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

BIO-DATA



1. Name : Dr. Bharati Devidas Bhalchandra

2. Address for Correspondence : A/6, Bhelke Park
Kothrud, Pune – 411038

3. Date of Birth : 28th August 1961

4. Educational Qualifications

Examinations Passed		University	Month and year of passing	Subjects offered Special/ General	Marks obtained out of	Percentage of marks	Class/ Division/ Grade
1	2	3	4	5	6	7	
I	B. Com	Pune	April 1981	Advanced Accounting and Taxation	987/1350	61.00	First Class
II	M. Com	Pune	April 1983	Accounting and Taxation	295/400	64.00	A Grade
III	M. B. A.	YCMOU	2007	Finance & Marketing	-	-	-
IV	M. Phil Degree	Pune	April 1983	-	Conferred	-	A Grade
V	Ph.D. Degree	Pune	2003	Finance	Conferred	-	-

5. Major Responsibilities: Director, Rajgad Institute of Management Research and Development.

6. Experience :

Sr. No.	Designation of the post held	Organization	Period
1	2	3	4
01	Lecturer	B. M. C. C. Pune - 04	01/07/1988 10/12/1999
02	Selection Grade Lecturer/ Reader	B. M. C. C. Pune - 04	11/12/1999 16/09/2004
03	Reader in Accountancy	B. M. C. C. Pune - 04	17/09/2004 31/08/2007
03	Professor	Allana Institute of Management Sciences Pune 01	01/09/2007 30/04/2008
04	Director	Pratibha Institute of Business Management, Chinchwad, Pune - 19	12/03/2008 10/03/2011

VIII. Fee

- Details of fee, as approved by State fee Committee, for the Institution.**

MBA: Tuition fees - Rs. 80,500 / - per annum

- Time schedule for payment of fee for the entire program**

: At the beginning of academic year

- No. of Fee waivers granted with amount and name of students.**

: NIL

- Number of scholarship offered by the institute, duration and amount for the A.Y2016-17 MBA-I year & MBA II Year**

Sr.No	Category	No. of students	Scholarship amount	duration
1	SC	10	7,90,510	1 year
2	ST	1	76,885	1 year
3	OBC	5	1,77,830	1 year
4	NT	4	2,79,906	1 year
5	SBC	Nil	Nil	Nil

- ❖ **Criteria for fee waivers/scholarship**

: NA

- ❖ **Estimated cost of boarding and lodging in Hostels.**

: NA

IX. ADMISSION

Number of seats sanctioned with the year of approval.

Course : MBA

No. of seats : 120

Year of approval : 2016-17-18

Number of students admitted under various categories each year in the last four years.

Sr.No	Category	2013-14	2014-15	2015-16	2016-17
01	Open	30	48	37	49
02	SC	4	2	8	5
03	ST	Nil	Nil	Nil	1
04	OBC/ NT/ VJ/ SBC & Others	3	5	5	15

ADMISSION PROCEDURE

Mention the admission test being followed, name and address of the Test Agency and its URL (website).

1. MH – CET – 2016-17 conducted by Directorate of Technical Education, Maharashtra State. www.dte.org.in
2. Association of MBA / MMS Institutes (ATMA) – www.atmaaims.com
3. MAT, CAT, ZAT, conducted by government of India.

Number of seats allotted to different Test Qualified candidates separately [AIEEE/CET (State conducted test/University tests)/Association conducted test]

71% MH – CET, 2017-18

29% ATMA- CET

X. Criteria and Weightages for Admission

Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.

MH CET : Written Test: 200 Marks

ATMA : Written Test: 800Marks, Negative Marking (0.25/ Question)

CAT, MAT, ZAT: Same as ATMA

Mention the minimum level of acceptance, if any.

As per Director of Technical Education, Govt. of Maharashtra.

Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.

Student Category	2014-15	2015-16	2016-17
Open	67	50	50
SC	67	-	46
ST	-	-	-
VJ	76	-	97
NT	61	57	45
OBC	77	55	64
SBC	69	-	69

All the information above will be updated as and when the admission for the academic year will take place.

XIII. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE LIBRARY:

Number of Library books/Titles/Journals available

Sr. No.	Course	No. of Tittles	No. of Volumes	Journals	
		of the Books		Nationals	International (Print form & E-journals)
01	MBA	1030	5143	24	24

E Journals: 03

List of online National/International Journals subscribed: Please refer above table
E-Library facilities: Available: 50 P IV Computers,
LABORATORY: 16 MBPS Internet Connection

List of Major Equipment/Facilities:

Laptop: 1, Computers – 50 Server - 1, LCD Projector-5, Printer – 18, , UPS Backup – 6 KV, Scanner-3, Generator, CCTV

COMPUTING FACILITIES:

Number and Configuration of Systems -	50 (PIV)
Total number of systems connected by – LAN	50
Total number of systems connected to – WAN	
Internet bandwidth	16 MBPS bandwidth line.
Major software packages	Windows server – 2003, 2010, Windows 7, XP, Fedora Linux 9.0, MS Office 2007, Visual Studio, Quick Heal Anti Virus & Microsoft Essentials, Tally-ERP 9.

Special purpose facilities:

Internet facility for all Students.

Games and Sports Facilities:

Indoors game: Chess & Carrom
 Outdoors game: Cricket, Holly ball, and Kho -Kho.

Extra Curriculum Activities:

Cultural Activities. , Industrial Visits , Book Review E.T Club.

Soft Skill Development Facilities:

Training and placement cell arranging soft skill & Personality development activities.

**No of Classrooms and size of each
 Number of Tutorial rooms and
 size of each**

Number of Classrooms and & Tutorial rooms – 6+2
75 Sq. Mtr. Per class room
37 Sq. Mtr.& 34 Sq. Mtr Tutorial room

Number of drawing halls and size of each

NIL

Number of Computer Centers with capacity of each

Computer Centre 1; of a capacity of 50 computers

Teaching Learning process

The teaching learning process consists of following points:

1. Completion of syllabi covered in progressive manner as per unit scheme.
2. Using teaching aids like OHP, LCD, Charts, etc in addition to regular White board/chalk.
3. Extended lectures (in the form of seminars, workshops, conference) are arranged of concerned experts to impart additional knowledge other than syllabi.
4. Teacher-guardian scheme is effectively used to for effective teaching learning process.(Mentorship)

Curriculum and syllabi for the Programme as approved by the University Curricula as per University of Pune,

Academic Calendar of the University

Sr. No.	Name of Faculty	First Term	Second Term
01	MBA	1.07.2017 to 16.12.2017	3.1.2018 to 20.05.2018

Academic Time Table

As above

Teaching Load of each Faculty (Hrs. / Week)

All Assistant Professors	:	16
All Associate Professors	:	12
All Professors	:	8
Head of Departments	:	6
Director	:	4

Internal Continuous Evaluation System and place

The institute has continuous evaluation system. One preliminary examination per course is arranged.

Students' assessment of Faculty, System in place

System is in place. Written feed backs are collected from students and suggestions of students are communicated to every concerned teacher

i. Curriculum and Syllabi

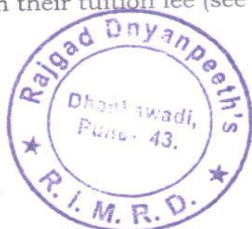
As per Savitribai Phule
Pune University


Laboratory facilities exclusive to the MBA Programme Available

DETAILED CALCULATION FOR THE YEAR 2016-17

1	Name of the College / Institute	Code	Location	Official Use only
	Rajgad Dnyanpeeth's Rajgad Institute of Management Research and Development	MB - 6121	S. No. 32/2/12 - 16, Opp. Dhankawadi Post Office, Dhankawadi, Pune - 411043	
2	1. Approved fee for AY 2015 - 16 Rs.	68000	Proposed for AY 2017-18 see 4.10.5 Rs.	92,696.00
	2. Collected fee as per Affidavit	68000		
	3. Year of Recognition by respective Council / Government	2008		
2.1	In case institute has not submitted its fee approval proposal for 2015 - 16, the fees collected by it per student			NA
3	Whether undertaking on stamp paper Submitted regarding refund			Yes
4	Computation of final tuition fee and Development Fee	Expenditure Incurred In Rs.		Expenditure Incurred in Rs.
		Total	Per Student divided by 4.8	For Official use only
4.1.1	Salary expenditure for 2015 - 16 to approved teaching/non teaching staff as per DTE / AICTE / Government norms (as per V pay Scale)	8915004.00	37145.85	
4.1.2	Salary Honorarium to be paid to visiting faculties	292700.00	1219.58	
4.1.3	Total Salary Expenditure	9207704.00	38365.43	
4.2	Non Salary revenue expenditure (Rent, Interest on loan, if any, and unrelated expenditure to be excluded, except interest paid on TEQUIP Loan) for 2015 - 16	6044108.50	25183.79	
4.2.1	Less: 1. Income derived by using college property	0.00	0.00	
	2. Hostel Expenses if any	0.00	0.00	
4.2.2	Total (4.1.3+4.2) - (4.2.1)	15251812.50	63549.22	
4.2.3	20% of 4.2.2 for increase in cost for 2017 - 18 (Norm 1.4)	3050362.50	12709.84	
4.3	Usage charges on building (Norm 2.4.1)	840000.00	3500.00	
4.4	Depreciation on other assets at approved rates as on 31.03.2013	1082538.00	4510.58	
4.5	Total of (4.2.2 to 4.4) + 4.1.1	20224713.00	84269.64	
4.6	Sanctioned strength in the Course AY 2015 - 16	240.00	0.00	
4.7	Actual strength in the course AY 2015 - 16	110.00	0.00	
4.8	Controlling strength (no.) (Higher of 4.6 & 4.7)	240.00	1.00	
4.9	Tuition fee (4.5 / 4.8)	84269.64	351.12	
4.10	Development fee (10% of 4.9)	8426.96	35.11	
4.10.1	Total Fee (4.9 + 4.10)	92,696.60	386.24	
4.10.2	Credit for accreditation if any 3% or 5% of 4.9 (Norm 2.7.1)	0.00	0.00	
4.10.3	Total Fee (4.10.1 to 4.10.5)	92696.60	386.24	
4.11	Additional Expenditure of 6th pay commission if actually paid	4.11.1 Total	0.00	0.00
		4.11.2 per Student	0.00	0.00

Note: The amount in 4.11.2 is to be collected from student in the institution. However for the student admitted in 2015 - 16 it is already included in their tuition fee (see 4.5)




 Signature and Seal of the Head
 of College/Institute

Date